

Parks & Green Spaces Levy

2012 - 2013 Opportunity Fund
Development or Acquisition Project Application



Instructions:

Only projects that submitted Proposal Letters in June 2012 are eligible to apply.

Please review the Opportunity Fund Project Criteria and the Scoring Guide to determine your project's eligibility.

Projects should be of a sufficient size (for acquisition projects, approximately 10,000 square feet) and of a nature to produce tangible parks, recreation or open space benefits. For acquisition projects, the project allocation is up to \$1,500,000. For development projects, the project allocation range is \$200,000 up to \$750,000.

Development Projects must be on public property.

- Attachments are limited to the following and the total of all attachments cannot exceed **20MB**:
 - > Photo/s (limit of 4 photos)
 - > Site location map
 - > Site/Development Plans (if available)
 - > A **maximum of two letters** of support for the project
 - > Budget sheet or project cost estimate
 - > Funding Plan (if applicable)

Full Applications must be Submitted by 4:00 p.m., Monday September 17, 2012
Please note that late applications will not be considered.

CAUTION

- Please review the Opportunity Fund Criteria and the Scoring Guide before you start.
- The on-line application form will not allow you to save your application as you are working.
- It is important for you to have all your documents together prior to beginning.
- We have provided a Budget Form on the Opp. Fund website for your use.
- You can cut and paste from a word document if necessary.

The 2008 Parks and Green Spaces Levy Opportunity Fund allocations are not a part of a grant program. All Opportunity Fund projects will be administered and managed by Parks staff.

Proponents and applicants will be consulted as part of the typical public involvement process followed for all Parks capital improvement projects.

For further information visit our website at:
<http://seattle.gov/parks/levy/opportunity.htm>

or contact:

Emily Lofstedt at emily.lofstedt@seattle.gov or 206-684-7047
Susanne Rockwell at susanne.rockwell@seattle.gov or 206-684-0902



PROJECT INFORMATION

Project Name: *No more than six words*

Project Type:

Acquisition Development

Project Location: *Insert address. Please remember that Development Projects must be on public property.*

Attach Site Location Map here

Attach Site Photos here (up to 4 photos)

Property Owner: *If known, name and contact information for private owner, or corporation or business; or public entity of project to be developed/acquired*

Neighborhood:

Brief Project Description: *Please give a brief description of the project in 100 words or less*

FUNDING INFORMATION

The 2008 Parks and Green Spaces Levy Opportunity Fund allocations are not a part of a grant program. All Opportunity Fund projects will be administered and managed by Parks staff.

COST ESTIMATING - Please estimate all cost and budget information for the application to the best of your ability. We have provided you budget form on the Opportunity Fund website for your use. Final cost estimates need to include costs typical of Parks projects such as: planning, permitting, design, project management, construction and construction administration costs. Cost estimates may be revised by Parks staff to include such overall costs and provide more detailed estimates throughout the review and approval process.

Anticipated Project Costs:

Additional Project Funding: *Amount of additional leveraging, grants*

Attach Budget here:

Management of Funds Statement - All funds allocated through the 2008 Parks and Green Spaces Levy Opportunity Fund process, and other fund sources such as: outside grants or donated funds for the project's implementation, will be managed by Parks staff.

CONTACT INFORMATION

Proposal Organization:

Contact Person:

Mailing Address:

Zip Code:

Day/Work Phone:

Evening/Home Phone:

Home or Work E-Mail Address:

CAUTION

- Don't forget to enter your work or home e-mail address.
 - When you're finished with the application, a copy will be sent to the e-mail address you entered above.
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BASIC INFORMATION

Project Goals: *In 500 words or less, Describe the project in more detail. What is the intent or goal of the project, e.g., expand an existing park, improve trails or bikeways, habitat restoration or the implementation of sustainable energy practices? How did the idea for the project originate and evolve.*

Project's Level of Readiness: *Is the project in the idea stage or is there a professionally developed scope of work or a developed plan? (Please attach your project's site plan below if available.)*

Project's Site Plan - Attachment

OPPORTUNITY FUND CRITERIA QUESTIONS

a. Does the project demonstrate a high degree of neighborhood support or involvement as demonstrated through a public review process and/or is the project consistent with approved plans, such as a neighborhood, community council or other recent planning documents?

The project is consistent with a Parks Approved Plan or other recent Parks Planning Documents.

The project is identified in the City of Seattle Comprehensive Plan or in a Plan adopted by the City Council.

The project has demonstrated a high degree of neighborhood support or involvement as demonstrated through a public review process.

The project is not consistent with any approved plans and has no documented neighborhood support.

Please list out plan(s) and describe in 200 words or less neighborhood support/involvement.

Attachment: Support Letters - A **maximum of two letters** of support for the project may be attached.

b. Does the project address a parks or open space deficiency (as identified in the Parks Gap Analysis) or expand an existing park site? – ACQUISITION ONLY

- The project expands an existing park to fill an open space gap to a total of 10,000 square feet.
- The project is in an open space gap, but less than 10, 000 square feet.
- The project is on the boarder of an open space gap.
- The project is not in an open space gap.

{This Criteria will be completed by Parks Staff based upon the Project's Address and Gap Analysis Map.}

c. Does the project serve an underserved community?

- The project is located in a community that ranks 56% -85% of less than 200% of Poverty Level
- The project is located in a community that ranks 41% - 55% of less than 200% of Poverty Level
- The project is located in a community that ranks 26% - 40% of less than 200% of Poverty Level
- The project is located in a community that ranks 0% - 25% of less than 200% of Poverty Level

{This Criteria will be completed by Parks Staff based upon the Project's Address and American Communities Survey (ACS) Map.}

d. Is the project in an area experiencing growth, particularly an urban village or urban center?

- The project is located within an Urban Center or Urban village
- The project is located on the boarder of an Urban Center or Urban Village
- The project is in a census tract (outside of an Urban Center or Urban Village) that is experiencing substantial growth (>10%) as measured by the percentage population growth between the 2000 and 2010 census.
- The project is not in an Urban Center/Village or in an area that is experiencing substantial growth.

{This Criteria will be completed by Parks Staff based upon the Project's Address and Growth Map.}

e. Does the proposal restore or significantly extend the life of a current park or facility?

Natural Areas: High Priority Green Seattle Partnership projects.

Developed Parks: The project repairs, replaces or upgrades aging infrastructure or facilities, extending their life at least 20 years.

Natural Areas: Forest restoration or trail restoration projects.

Developed Parks: The project repairs, replaces or upgrades aging infrastructure or facilities, extending their life at least 10 years.

Natural Areas: The project removes invasive species and restores with native vegetation.

Developed Parks: The project repairs, replaces or upgrades aging infrastructure or facilities, extending their life at least 3 years.

No Restoration or no extension of life of current park or facility.

Please describe in 200 words or less.

f. Does the project provide health benefits or opportunities? (e.g. trails, bike paths, open space)

- a. The project increases the amount of open space or high intensity recreational opportunities.
- b. The project improves existing high intensity recreational opportunities.
- c. The project provides improved opportunity for low intensity exercise or access to healthy food.
- d. The project does not provide any of the above health benefits or opportunities.

Please describe in 200 words or less.

g. Does the project take advantage of an opportunity that will be lost unless action is taken?

ACQUISITION ONLY

- a. If the project is not funded in this round of the Opportunity Fund, the opportunity will be lost due to sale/development of property or expiration of leveraged funding.
- b. The project needs to be undertaken within 5 years otherwise the opportunity will be lost due to sale/development of property or expiration of leveraged funding.
- c. The project is not under immediate threat of losing funding or opportunity.
- d. No threat of loss of funding, opportunity or is a City Property.

Please describe in 200 words or less.

h. Does the project demonstrate new and/or creative methods to meet the community's need for parks and green spaces (sustainable energy practices, etc...)?

- a. The project follows the Living Building Challenge's (LBC) Landscape & Infrastructure Typology, Sustainable Sites Initiative (SITES) or provides Sustainable Energy Practices
- b. The project meets the City's Sustainable Buildings and Sites Challenge.
- c. The project meets minimal sustainable requirements for development projects.
- d. The project does not use any of the creative sustainable methods outlined above.

Please describe in 500 words or less.

i. How does the project leverage or have the potential to leverage other resources through the actions of other public agencies, funding from public, private or philanthropic partners, and/or in-kind contributions of time and energy from citizen volunteers?

- a. The project has 10% - 20% of the funding or in-kind contributions committed or in hand. Please list the amount of funding in hand below.
- b. The project has minimum of 10% funding or in-kind contributions committed or in hand. Please list the amount of funding in hand below.
- c. The project has up to 10% funding or in-kind contributions or a funding plan (plans for applying for funding or in-kind donations.) Please list the amount of funding in hand below.
- d. No additional funding or contributions in hand.

Attach Funding Plan here.

Please describe in 200 words or less.

MANAGEMENT OF FUNDS - All funds allocated through the 2008 Parks and Green Spaces Levy Opportunity Fund process, and other fund sources such as: grants or donation money for the project's implementation, will be managed by Parks staff.

j. What potential effects does the project have on the City's maintenance and operating costs?

- a. No net increase in the City's maintenance and operating costs.
- b. The project increases the City's maintenance and operating costs and a Business, non-profit or existing approved community group has agreed to take on all maintenance responsibilities for a period of at least 5 years.
- c. The project has a minor increase to the City's maintenance and operating costs and a Business, non-profit or existing approved community group has agreed to take on some maintenance responsibilities for a period of at least 5 years with a net result being reduction of maintenance costs for the Department.
- d. The project will significantly increase Maintenance and Operating Costs. (Examples: Additional Park Elements or brand new facility.)

Please describe in 200 words or less.

PARTNERSHIP AGREEMENTS – A Partnership Agreement with established non-profit partners or other federal, state or local agencies may be required to be in place before the project begins.

